



GETTING STARTED AT OLLI

CLECAT – September 2024

**Tom La Casa
September 2024**



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LEARN IN
RETIREMENT

- **Create a Campus Account**
- **Two Factor Authentication (2FA) – Duo Mobile**
- **Wireless Network Access (EDUROAM)**

Cal State Fullerton.

Creating a Campus Account





Why Do I Need a Campus Student Account

- **The OLLI online registration system and access to certain protected links on the OLLI web site requires members have a CSUF student account**
- **Campus student accounts are used to access the on campus EDUROAM Wi-Fi network**
- **Student accounts are needed for access to the Canvas classroom management system used by those auditing CSUF classes**

How Do I Create an Account

- This short video explains how new CSUF (and OLLI) students can access the student portal with a CWID and PIN
- In creating your account, you will...
 - Personalize your username and email address,
 - Set a password for your account,
 - Set security questions for the password reset process, and
 - Provide a cell phone number for campus emergency notifications and two-factor authentication

<https://www.youtube.com/watch?v=Ruo7Ar0Bons>



[Accessing the Campus Portal for the First Time](#)

What Do I Need

- You should have received an email with your CWID (Campus-Wide ID) and PIN from the CSUF (not OLLI) - **Check your Junk folder**
- Can't find your CWID & PIN? Contact the OLLI Office for assistance (657-278-2446)

Welcome to California State University, Fullerton

To begin creating your campus account, sign in with your CWID (Campus-Wide ID) and registration PIN that you received in the email from CSU Fullerton.

If you cannot obtain your CWID and PIN [Admissions](#) to get this information. **Contact the OLLI Office for help**

Note: You will need to wait two business days from the date you received your CWID and PIN before you can create your campus account.



The screenshot shows a login form with the following elements:

- CWID** label with a link [What's my CWID?](#)
- Input field containing the text `800000000`
- PIN** label with a link [What's my PIN?](#)
- Input field containing six dots (masked PIN)
- Sign In** button, which is highlighted with a red rounded rectangle.

1

Creating a Campus Account - Getting Started

Portal for Students, Faculty and Staff

2

2

Login to CSUF Portal

Username

Password

Login

Need help logging in?
DUO Two-Factor Authentication (2FA) is required to login.

First time students and applicants
Create my campus account

Alumni

Alumni click here

3

Welcome to California State University, Fullerton

To begin creating your campus account, sign in with your **CWID** (Campus-Wide ID) and registration **PIN** that you received in the email from CSU Fullerton.

If you cannot obtain your CWID and PIN, you may go to the [CSUF Office of Admissions](#) to get this information.

Note: You will need to wait **two business days** from the date you received your CWID and PIN before you can create your campus account.

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CWID [What's my CWID?](#)

PIN [What's my PIN?](#)

For security purposes, check the box below.

I'm not a robot



reCAPTCHA

[Privacy](#) - [Terms](#)

Continue

Step 1: Go to www.fullerton.edu

Step 2: Click "Portal for Students, Faculty and Staff"

Step 3: Under "First time students and applicants", click "Create my campus account"

Step 4: Enter your CWID and PIN

Document and Store

Like any other personal credentials, be sure to document and properly store your new campus account credentials

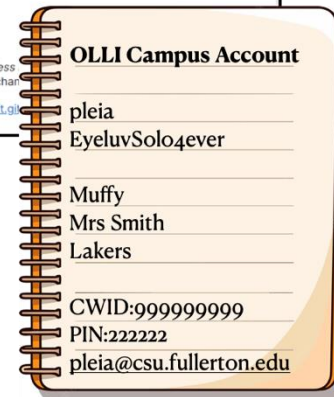
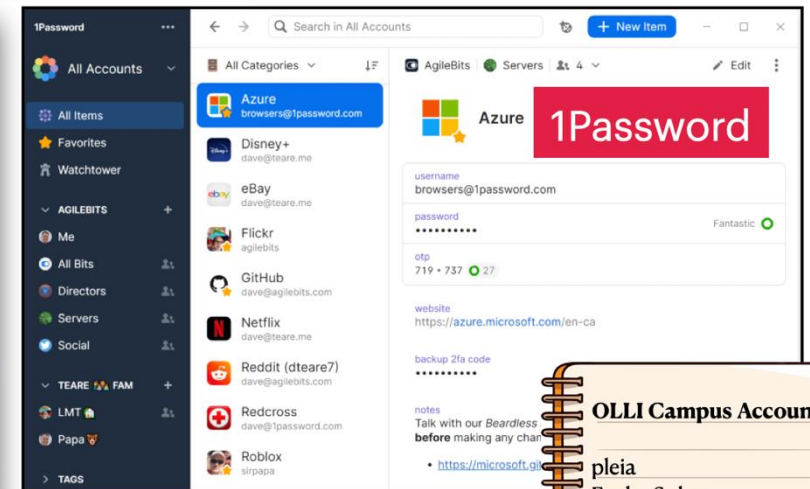
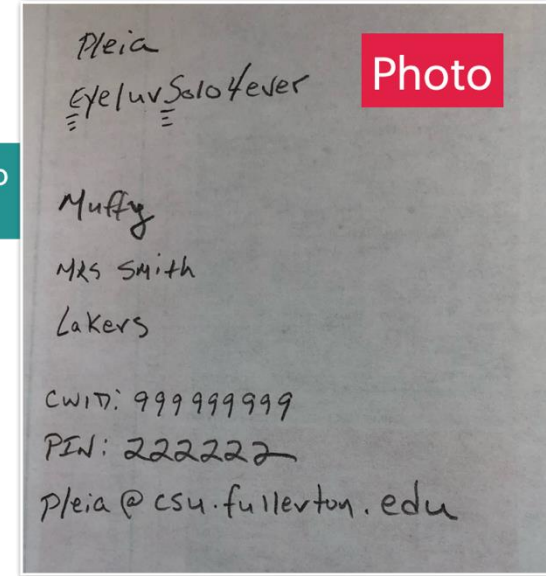
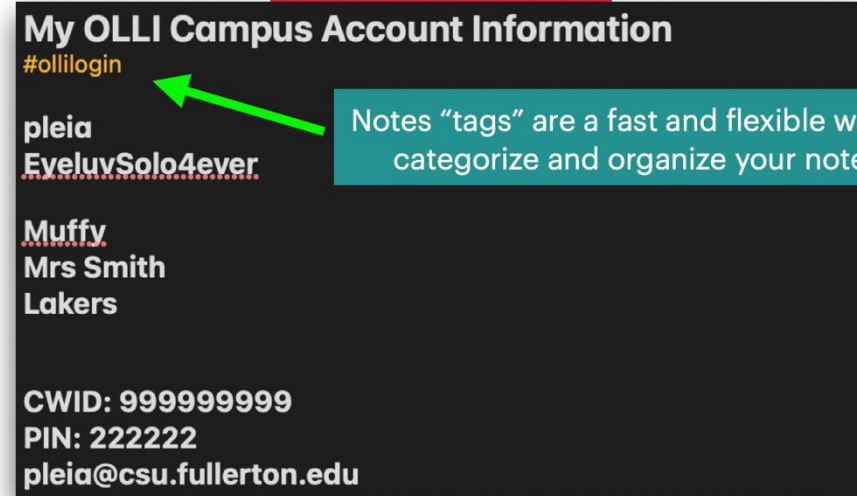
Simply writing it down on a piece of paper is prone to misplacement or “my dog ate it”

Some alternatives to consider

- ✓ Use your smartphone and its “note” application
- ✓ Take a photo of what you wrote; create an album and place this photo inside the new album
- ✓ Use a password manager; Apple iOS comes with a built-in manager; 1Password well known 3rd party app
- ✓ Your “notebook” of other personal information

In the end, the choice is yours...be proactive and safe keep your campus account credentials

iOS Notes app





- **Come to Friday's OLLI Tech Help (Open Lab) in Room 20 from 1:00-3:00**
- **Our tech volunteers will be able to assist you and, at the very least, help you reach out to CSUF IT (Genius Bar) for assistance**

Support

Questions



Two Factor Authentication (2FA)



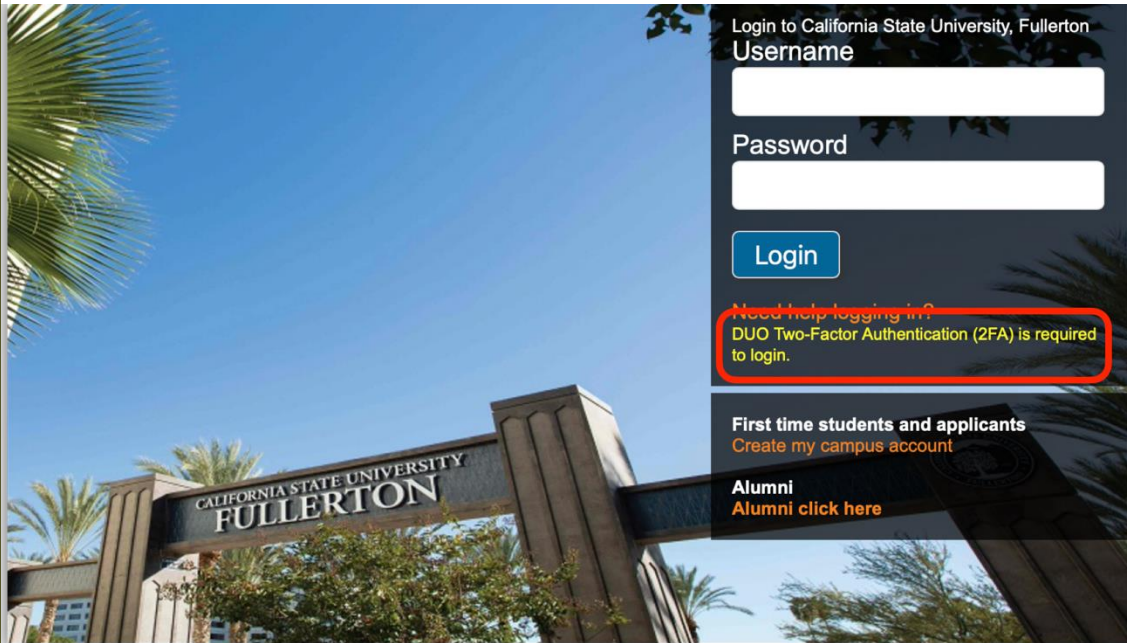
What is Two-Factor Authentication (2FA)?

- 2FA adds a second layer of security to your online accounts
- Verifies your identity using a second factor (like your phone or other mobile device)
- Prevents anyone but you from logging in, even if they know your password
- Duo Mobile is a Third Party authenticator application (App) that CSUF has chosen to provide secure access (i.e. login) to campus data from your smartphone
- Duo Mobile uses Single Sign-On (SSO) which allows you to sign in once to access the OLLI or the CSUF portal's different applications (e.g. email, Office 365)
 - Negates the need of entering your login information for each application
 - After you login, you'll complete Duo two-factor authentication, then return to the original screen as a logged-in user
- Duo Mobile will also work with a landline phone, but authentication options are limited to **ONLY** a phone call

How It Works



1. Enter username and password as usual
2. Use your registered device to verify your identity
3. Securely logged in

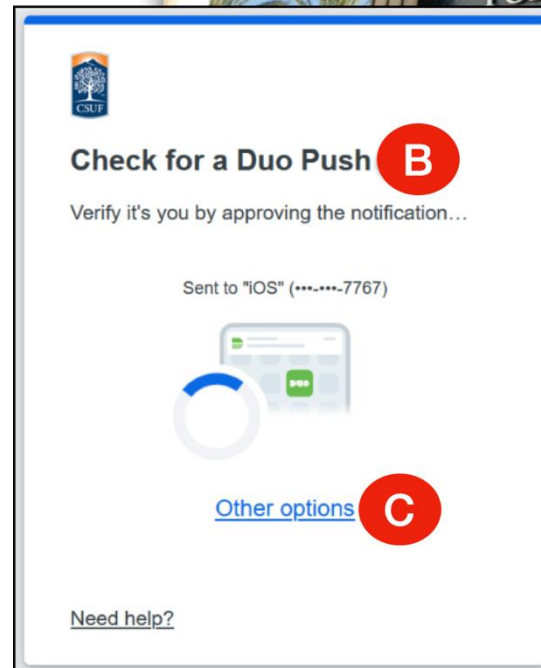
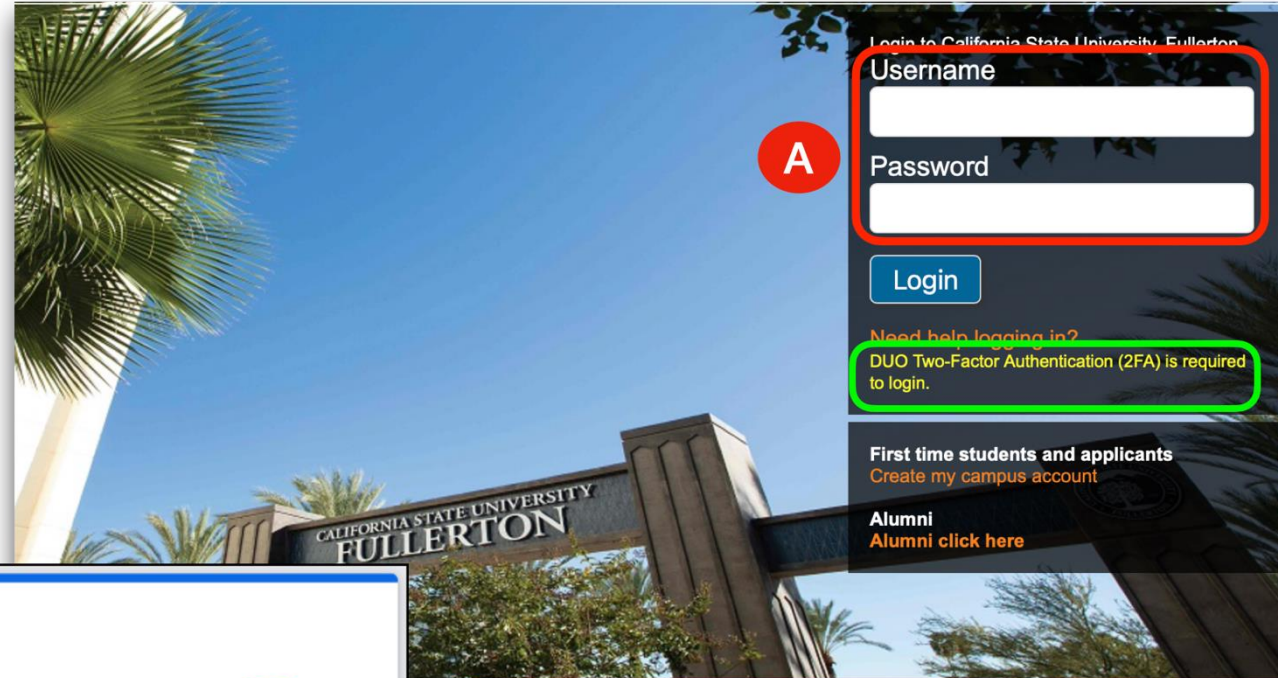


Why Do I Need This?

- **Passwords are increasingly easy to compromise. They can often be stolen, guessed, or hacked — you might not even know someone is accessing your account**
- **Two-factor authentication adds a second layer of security, keeping your account secure even if your password is compromised**
- **This second factor of authentication is separate and independent from your username and password — Duo never sees your password**
- **CSUF has mandated its usage**

Duo Mobile 2FA - How Does it Work

- After entering your campus username (or email address) and password, you will be required to perform a Duo 2FA authentication **A**
- You will be prompted to authenticate with your default authentication method/device
 - ✓ You can either authenticate with that method/device, or **B**
 - ✓ Select from a list of other options to choose another authentication method/device **C**
- The authentication options available will depend on the type of device and whether you have the Duo Mobile app installed



Your Cell Phone Number (Required)

A text message (SMS) and/or voice call can be sent to your cell phone in the case of a campus emergency and important academic messages. Your cell phone number may also be required for services that requires enhanced identity verification.

Message and data rates rates apply.

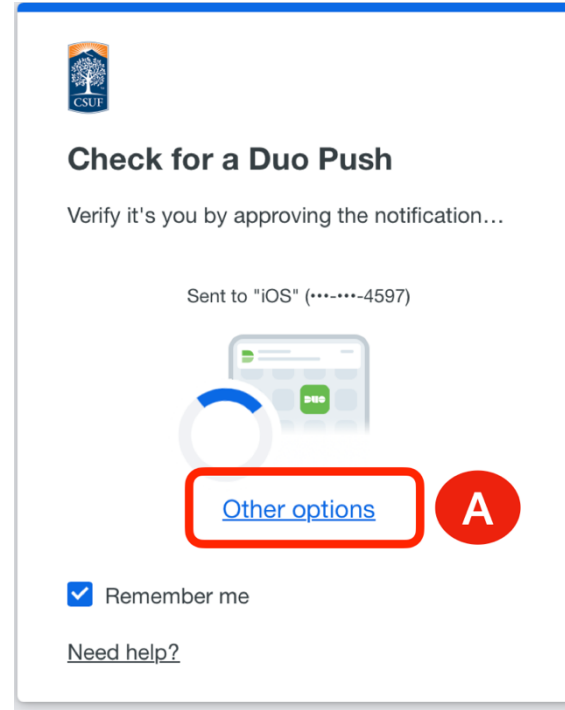
Your Cell Phone Number
714 - 555 - 1212

Remember this from creating your campus account. If you provided a cell number, this will be your "default authentication device"

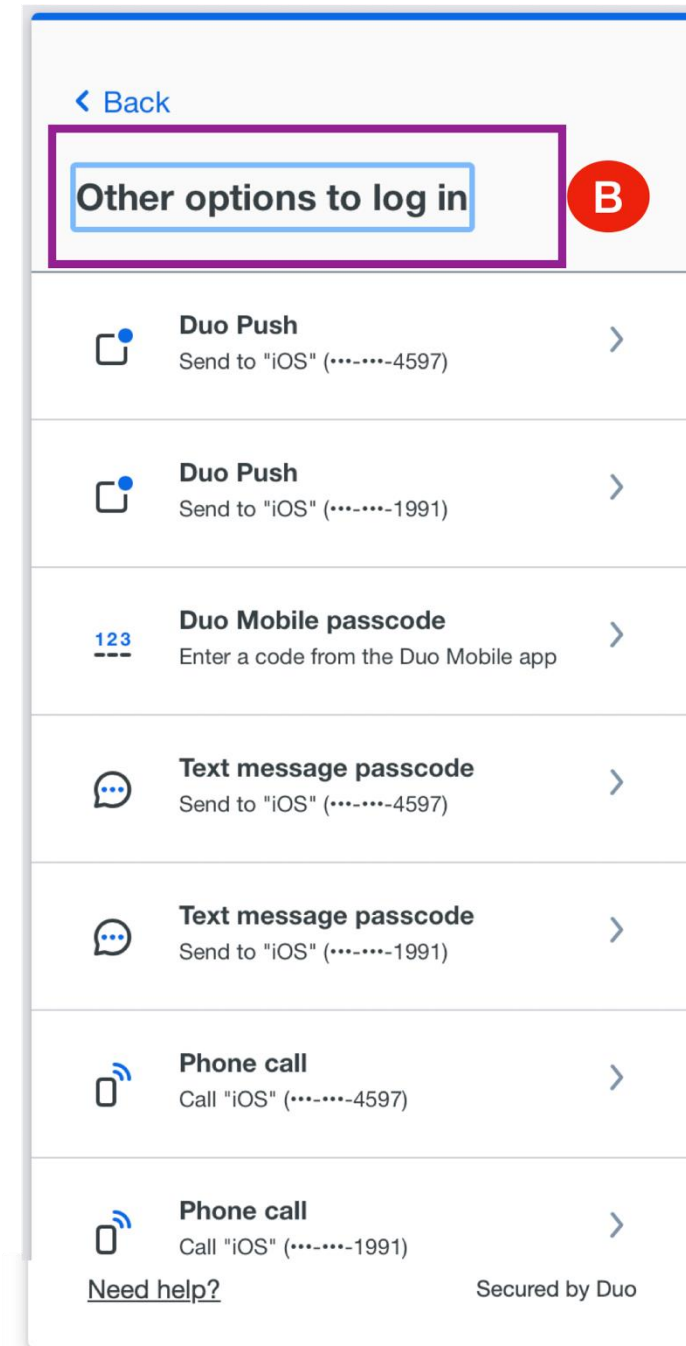
I do not have a cell phone number.

Other Options - Choose a Different Method

- If you ever want to choose a different device or Duo method than the one shown automatically by the Universal Prompt, click “Other options” **A**
- A list of all your available Duo authentication options per device(s) will appear **B**
- Click on the one you want to use and follow the instructions shown to complete logging in
- Your Duo enrollment may prevent the use of some authentication methods... those options won't show up in the list (e.g. you have a landline and so only Phone Call will show)



- Completing a Duo login sets the login option you used as the first choice for this application (i.e. OLLI login)
- Future Universal Prompt logins to OLLI from the same device and browser will automatically use that same method



Duo Universal Prompt Login Options

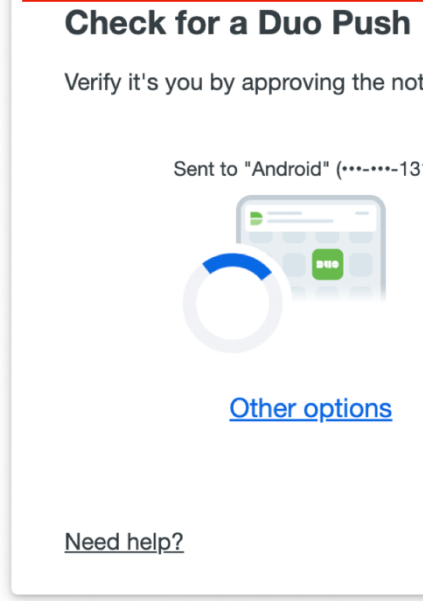
- Availability of the various Duo login options in the Universal Prompt depends on your device(s), browser version, or on the policies applied by CSUF

- Select “Other Options”

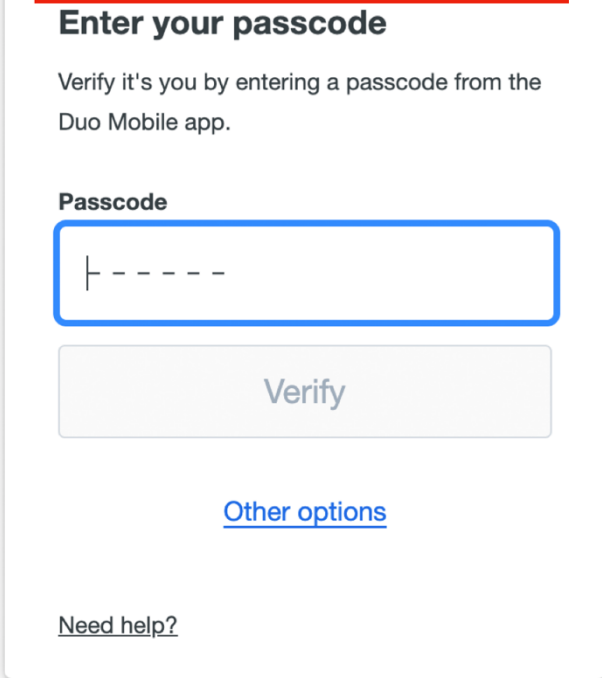
- 3 most prevalent options:

- ✓ Duo Push (most secure)
- ✓ Enter Passcode (next most secure)
- ✓ Call Me (least secure)

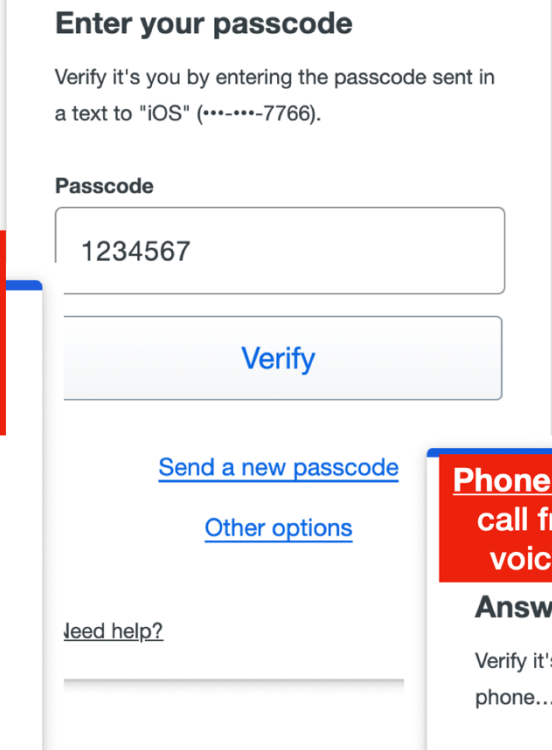
Duo Push - Pushes a login request to your iOS or Android phone or tablet if you have Duo Mobile installed and activated. Review the request on your phone or tablet and tap Approve to log in



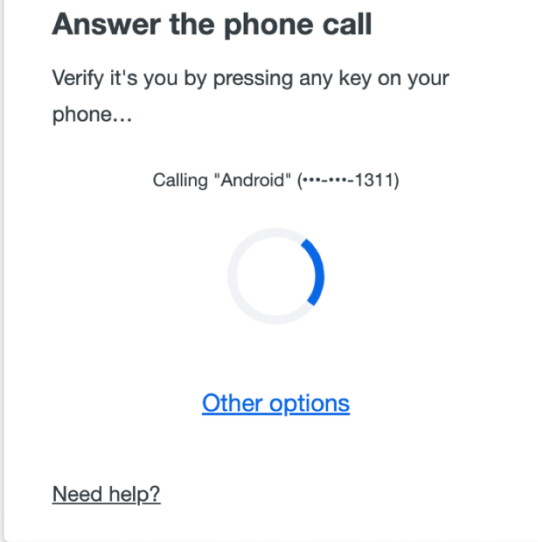
Duo Mobile Passcode - Log in using a passcode generated by the Duo Mobile app installed and activated on your Android or iOS device - click or tap Verify to log in



Text Message Passcode - Log in using a passcode received from Duo in a text message; click or tap Verify to log in



Phone Call - Answer the phone call from Duo and follow the voice instructions to log in





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WI-FI

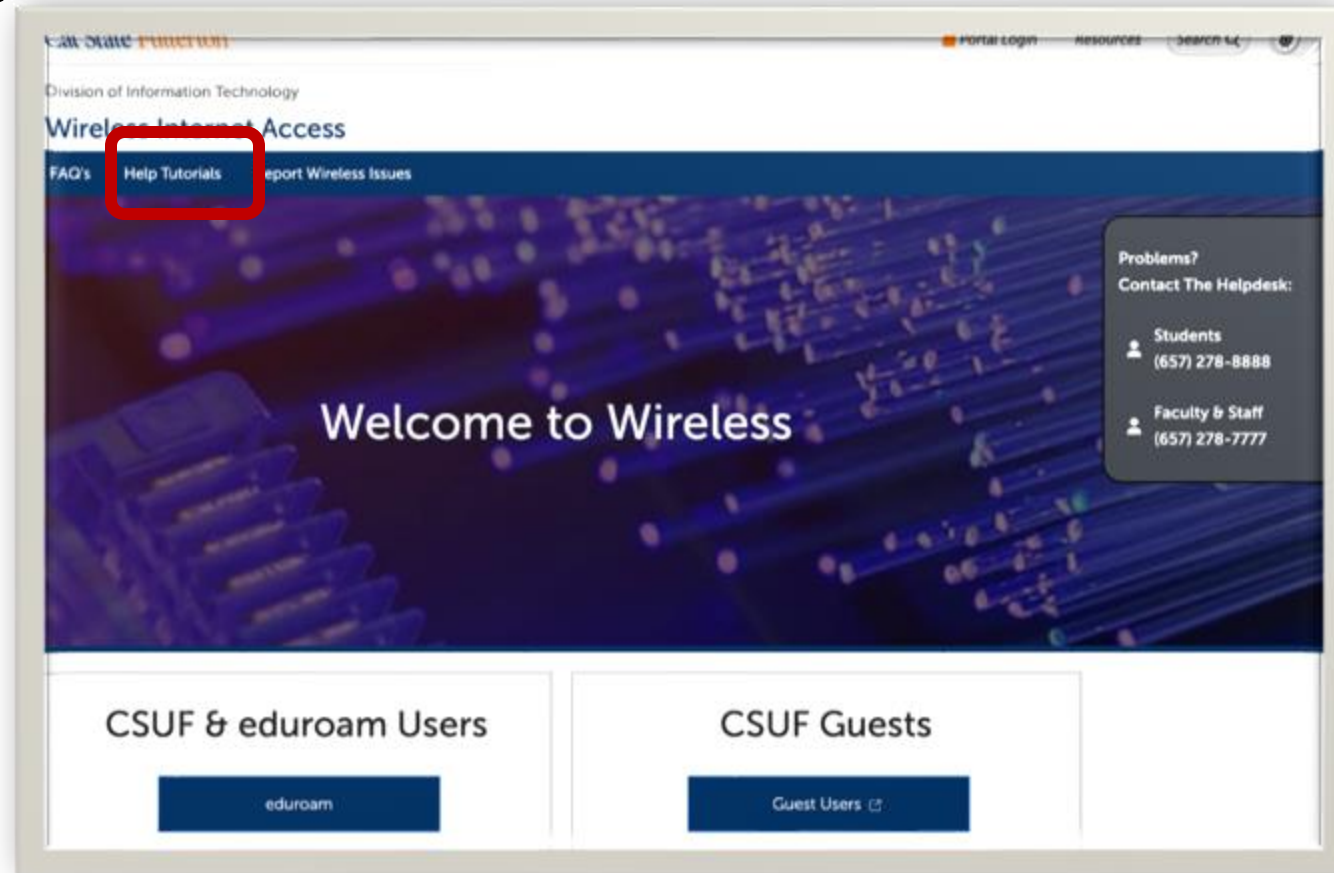
Wireless Network (EDUROAM)

What is “eduroam”

- **“eduroam” (Education Roaming) is the secure worldwide network developed for the international research and education community**
- **eduroam is based on secure encryption and authentication**
- **eduroam grants you access to the Internet without having to log in every time (uses a “trusted certificate”)**
- **Using a trusted certificate, you only need to set up your device once and then it will automatically connect to the eduroam wireless network on campus or anytime you visit another eduroam-enabled campus or institution**
- **Trusted certificate is valid for 12-13 months; then you will remove the expired certificate and download a current certificate**

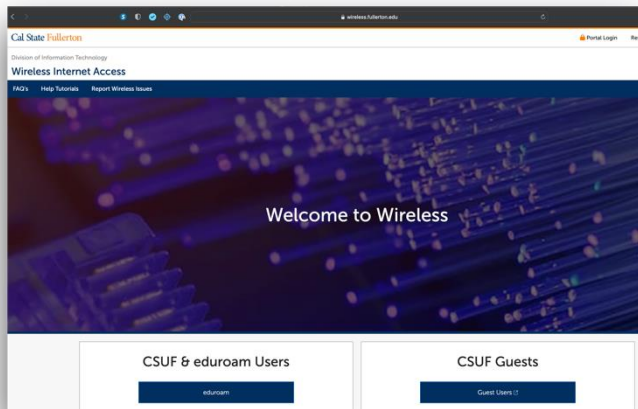
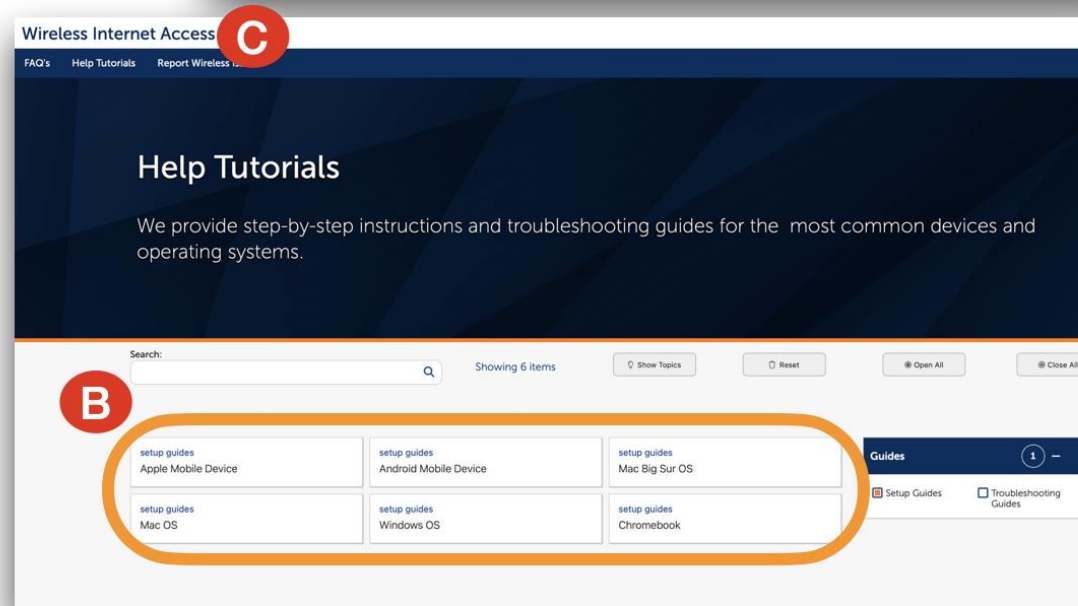
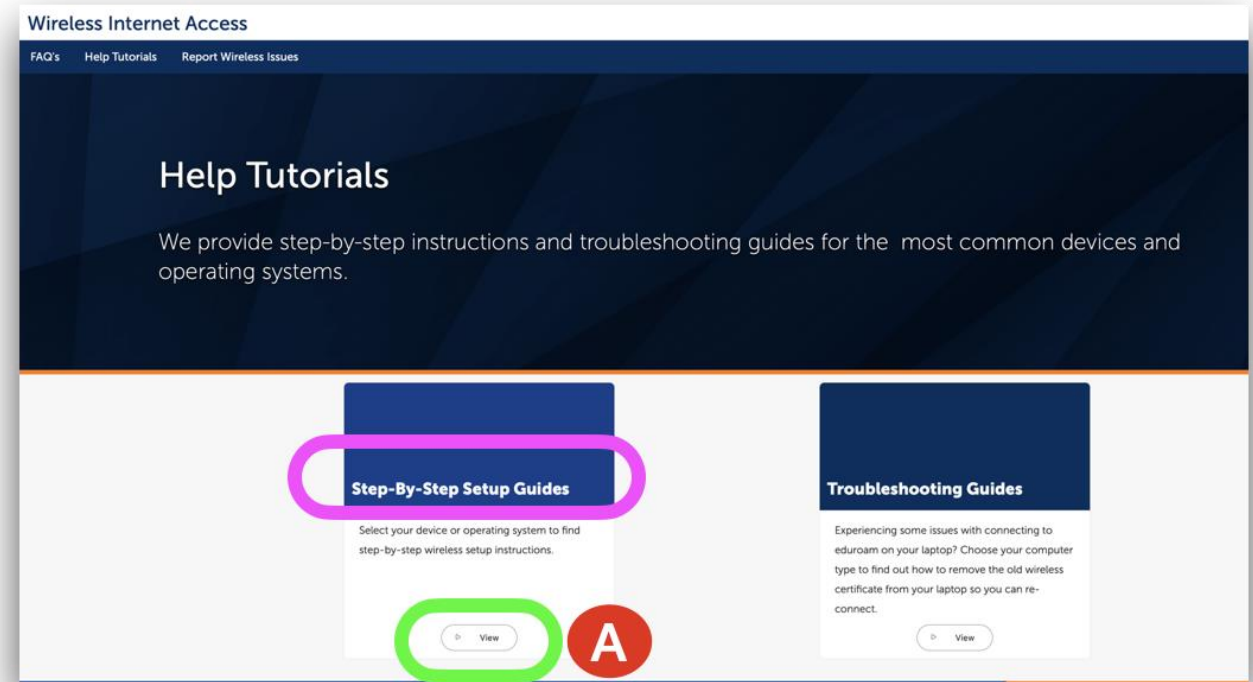
Getting Started

- Open a browser window and type wireless.fullerton.edu in the browser address bar
- CSUF Division of IT Wireless Internet Access page appears
- For instructions on completing the setup, click on “Help Tutorials” (instructions are device specific)



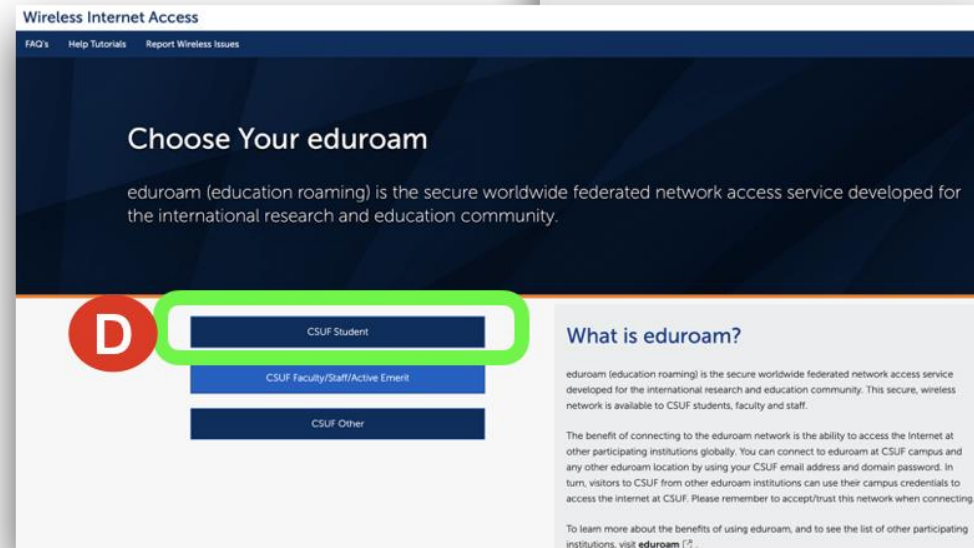
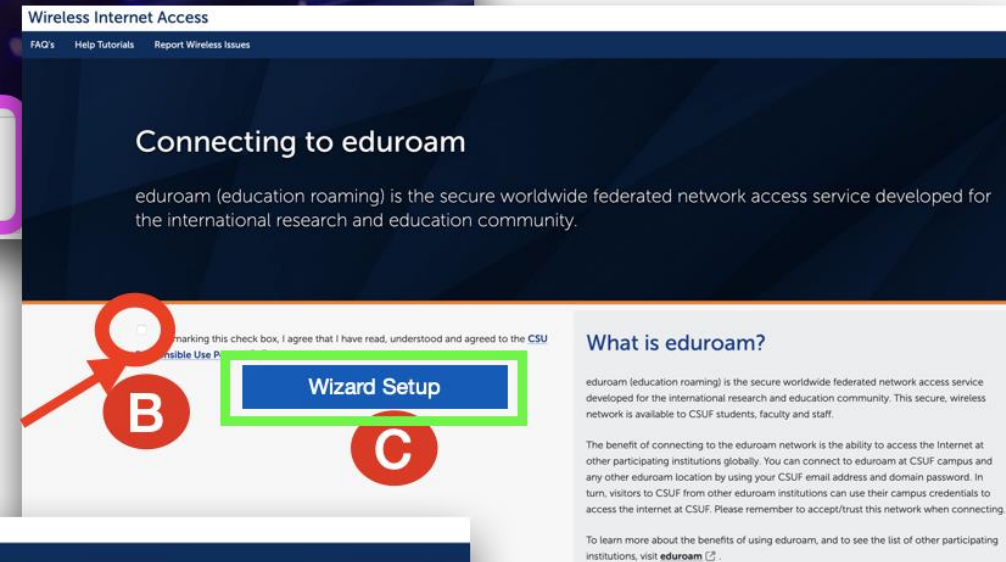
Step-by-Step Wireless Instructions

- Page displays Help Tutorials: Step-by-Step Guides and Troubleshooting Guides
- Click “View” on the Step-by-Step Guides section **A**
- Find your device and click its associated setup guide button **B**
- When done viewing the instructions, click the “Wireless Internet Access” link in the header image **C**
- You will return to the initial page



Get Connected

- Under “CSUF & eduroam Users”, tap eduroam **A**
- Tap the checkbox agreeing to terms & conditions, Wizard Setup button will highlight (turns blue) **B**
- Tap Wizard Setup **C**
- Choose your affiliation with CSUF (most likely CSUF Student) **D**



please follow
the instructions



Each device has its own set of instructions. Be sure to have selected the correct device which you wish to connect. You will be prompted to sign in (as well as 2FA) with your campus account credentials.

10:24 LTE

adfs.fullerton.edu
CSUF-zGuests

< > **Log In** Cancel

CSUF Faculty/Staff
Authentication

enter your
@csu.fullerton.edu
email address

Sign in with your username and password

tuffytitan@fullerton.edu

.....

Sign in

Connecting Devices

- **For specific devices, be sure to view the specific step-by-step instructions for that device**
- **Not all devices use the Wizard Setup (e.g., Android phone)**
- **Mac OS devices (e.g., laptop) are distinguished by the Operating System (OS)...there are additional steps and permissions needed if your Mac is running the Big Sur OS**
- **Understand that various devices have different setup instructions; know what device you wish to connect and select the correct instructions**



- **Based on CSUF security best practices, campus password expiration guidelines require that all students change their campus supplied credential password annually....this includes OLLI members**
- **If you simply enter your Username/Password to access eduroam and DO NOT use the “certificate process”, and you subsequently change your campus password, you will need to update your smartphone/tablet/laptop with the new password for continued access to the campus WiFi network**
- **If you have a mobile device(s) that is/are “certificate capable”, then EACH device should have a certificate that enables you to access eduroam. Doing this will ensure you maintain access to eduroam and should not be prompted to “enter password” in the event you subsequently change your campus password**
- **If you change your campus password, and you used only your Username/Password (no certificate), then you can expect to experience the need to update your password to continue access to eduroam using the device**
- **Follow CSUF guidelines (“Updating Your Password on Your Mobile Devices”) to reset your eduroam password**

STAY CONNECTED

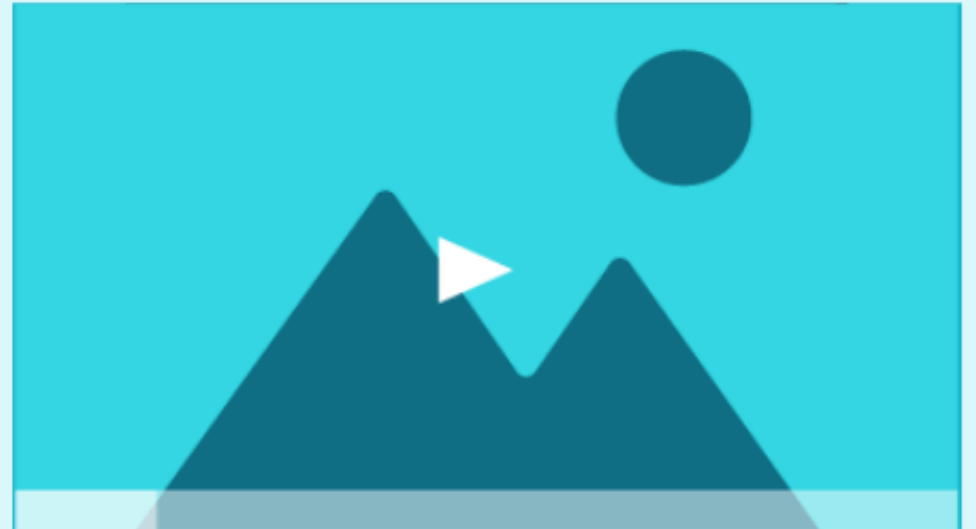


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Link to Presentation PDF Version

https://drive.google.com/file/d/1asNts7Q6rwBTtrwQ2p7JekH_uXcJCrA9/view?usp=share_link