

# iPhone/iPad Essential Training

**Siri**  
**Maps**  
**Calendars**  
**Reminders**

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## Siri

Settings

Settings → Siri to set up when, how and with what voice Siri runs

Input my information so Siri knows something about you.

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## Siri Settings → Siri

Make Calls or FaceTime	Make Reservations
Run Apps	Stocks
Messages	Clock
Email	Contacts
Sports	Notes
Show Photos	Q&A
Maps-Directions	Fun
Reminders	Correct Pronunciation

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## Maps

Major Changes in iOS 10

Locate Button

Press once for location with North up

Press again to show direction pointed

Press again to go back (you may need to reorient it by pressing the compass icon (or pinch and swivel))

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# Maps

iPhone and iPad with Cellular option (GPS capable) shows a blue pulse to show active tracking

Otherwise shows static blue or grey circle

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# Maps Search

Search field is now on the bottom of the screen

Select it and you get category icons

Can type street, intersections, city, state, zip, contact (or combo)

It saves your searches

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# Maps Favorites

## Creating a Favorite

Either from search result or a tapped dropped pin  
scroll down and tap Add to Favorites

## Finding a Favorite

Tap search bar  
scroll to the bottom and tap Favorites  
Tap the Favorite you want

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# Maps Directions

From any searched item landmark or dropped pin

Tap directions

Drive, Walk, Transit or ride

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# Maps

Views

Tap info button

Map, Trans, Satellite

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# Calendar

Views

Year

Month

Weekly (Landscape view on an iPhone)

Daily

List (iPhone)

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# Calendar

Demo of adding an event

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# Calendar

calendars

Keeping separate calendars

gmail and other calendars

Adding & sharing calendars

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# Calendar

## Time Zones

Settings → Calendar → Time Zone Override

Turn it off if you don't want to change the event time to change when you go a different time zone

If your iPhone or iPad isn't changing the time, go to

Settings → General → Date & Time to turn on automatic

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# Reminders

Simple to do type list

Lists & Reminders

By date and time or location (geo fencing)

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