# OLLI-CSUF Member Guide: Learning with Zoom

**How do I join a class or meeting in Zoom?**
Classes being offered in Zoom will contain a link to join the class and this information is being distributed by the weekly online OLLI Newsletter and via the OLLI website.

You will need your campus username and password to access the links on the OLLI website. On the OLLI website, the class name is a link to the Zoom meeting for that class. Move your cursor to the class name and click on it. For recurring classes, each time the class meets, you'll use the same link. Click here to get the class links vis the OLLI website.

A Zoom account isn't required to attend a class session. Anyone can attend a class session using their laptop or desktop (Windows or Mac), tablet, smartphone (iPhone or Android). However, **be sure to use your full name when signing in to Zoom to facilitate taking attendance** in the class or meeting you join.
- If you haven't used Zoom before, leave about 5 minutes to set it up before your first use.
- If you are planning on using a **laptop or desktop**, the first time you click on a link, it will download a free and secure program on your computer.
- If you are planning on using a tablet or smartphone, you'll want to download the free and secure Zoom application ("**Zoom Cloud Meetings**") from your app store.

Click here for a 5 minute video about joining Zoom for the first time.

**What equipment do I need to get started?**

At the most basic level, all you need to use Zoom is a telephone, landline or smartphone. However, if you have access to a computer or tablet, you can use the full capabilities of Zoom.

The following equipment will enhance your experience but is **not** necessary:

1. **Web camera**: A camera will increase your connection with your instructor and your peers by allowing you to see each other, face-to-face. If you do not have access to a web camera, you will still be able to see the instructor.
2. **Headset with a microphone**: This will let you hear and be heard more clearly. This does not need to be fancy equipment, it can be the same as the headphones (earbuds) you use with your phone.
3. **Charger**: Charging your device during class will ensure that you do not have an unexpected power outage interrupting your learning.

Click here for a 1 minute video about testing your equipment.

**Check your audio and video before class starts**

Here are the top three challenges of using Zoom and how you can address them before they happen:

1. I can't see: Click here for step-by-step instructions for "Testing Your Video"
2. I can't hear: Click here for step-by-step instructions for "Testing Your Audio"
3. There's background noise or feedback: Click here for "Solutions for Audio Echo"

If you're still experiencing trouble, email StudentITHelpdesk@fullerton.edu or call 657-278-8888.